

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-127-08-2</i>	
1 FROM (Agency or establishment) DEPARTMENT OF THE NAVY		DATE RECEIVED <i>3/24/08</i>	
2 MAJOR SUBDIVISION UNITED STATES MARINE CORPS		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION ADMINISTRATION AND RESOURCES MANGEMENT DIVISION (ARDB)			
4 NAME OF PERSON WITH WHOM TO CONFER <i>Helena A Gilbert</i>	5 TELEPHONE 703-614-1081	DATE <i>1-26-09</i>	ARCHIVIST OF THE UNITED STATES <i>Adrienne Thomas</i>

6 AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal attached \_\_\_\_\_ page(s) are not needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required,  is attached, or  has been requested.

DATE <i>3-17-08</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	TITLE <i>Dpt. of the Navy Director of Records</i>
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	SSIC 11010 SHORE STATION DEVELOPMENT RECORDS SEE ATTACHMENT	N/A	

SSIC 11010 SHORE STATION DEVELOPMENT RECORDS

SSIC 11010 1 thru 11010 6. REMAIN UNCHANGED

7 COMMANDING OFFICER'S READINESS REPORTING SYSTEM (CORRS)

Electronic system that provides Commanding Officers and Headquarters agencies with the capability to monitor the quality and quantity of facilities on Marine Corps installations and facilities and other elements of the Marine Corps infrastructure, both in the United States and abroad, to provide appropriate support to forces in the conduct of their missions (i.e., buildings, structures, utilities, and land), and are used to evaluate and monitor the quality and quantity of Marine Corps installations and facilities' status and mission readiness. These systems compile lists of essential facilities and compare existing assets with requirements to produce a list of facility surpluses and deficiencies. These systems provide for the development of construction projects and the entry of these projects into the Military Construction (MilCon) requirements list. They also generate cost estimates to maintain and to improve the condition of existing facilities, and to build new facilities where there are shortfalls.

a System master files included but are not limited to real property inventory, DoD approved cost factors, and engineering business rules data for facilities

Item 1

Temporary Destroy when 5 years old

b System Inputs System data is derived from authoritative paper or electronic sources to include the Navy Facility Assets Database (INFADS), Office of Secretary of Defense (OSD) published inflation factors data, Facility Projects Data, and Military Construction (MilCon) database)

Temporary. Delete when data have been entered into the master file or database and verified.

(GRS-20.2b)

c. System Outputs. Ad-hoc reports are generated from system on an as needed basis.

Temporary. Destroy when the agency determines that they are no longer needed for administrative, legal, audit, or other operational purposes.

(GRS-20.16)

Per Barth e-mail.

12/3/08



SSIC 11010 SHORE STATION DEVELOPMENT RECORDS

SSIC 11010.1 thru 11010.6. REMAIN UNCHANGED

7. INFORMATION SYSTEMS THAT SERVE AS AN ANALYTICAL DATABASE TO DOCUMENT FACILITIES FOR USE IN PLANNING, MANAGEMENT AND INVENTORY CONTROL. Electronic systems that provide a record of financial and physical data on facilities (i.e., buildings, structures, utilities, and land); and are used to evaluate and monitor the quality and quantity of Marine Corps installations and facilities' status and mission readiness. These systems compile lists of essential facilities and compare existing assets with requirements to produce a list of facility surpluses and deficiencies. These systems provide for the development of construction projects and the entry of these projects into the Military Construction (MilCon) requirements list. They also generate cost estimates to maintain and to improve the condition of existing facilities; and to build new facilities where there are shortfalls.

[NOTE: includes but is not limited to the COMMANDING OFFICER'S READINESS REPORTING SYSTEM (CORRS).]

a. System master files containing financial and physical data of facilities.

Temporary. Destroy when no longer needed for reference purposes.

b. System Inputs (MEDIA NEUTRAL). System data is derived from automatic uploads from authoritative sources to include the Navy Facility Assets Database (iNFADS), Office of Secretary of Defense (OSD) published inflation factors data, Facility Projects Data, and Military Construction (MilCon) database)

Temporary. Destroy when no longer needed for reference purposes.

c. System Outputs (MEDIA NEUTRAL). Ad-hoc reports are generated from system on an as needed basis.

Temporary. Destroy when no longer needed for reference purposes.

*Per Barth  
e-mail  
12/3/08*